

CA's TOOLKIT: PRACTICAL GUIDE TO APPEALS & REPRESENTATION

Programme structure for 2 days Workshop

S No	Day	Hours	Topic
1	Day 1	1	Practical skills for precise drafting, clear definitions & legal impact - General Principles of Drafting Different types of Deeds and Documents - Importance of use of 'definitions' and 'legal phrases' for Drafting and Conveyancing - Interpretation/ Legal Implications of Deeds and Documents
2		2	Navigating Survey, Search& Seizure : Practical insights under the Income-tax Act - Understanding Framework of Search and Seizure Provisions - Overview of Block Assessment Scheme - Provisions of Survey under the Income Tax Act, 1961 including issues arising thereon.
3		1.5	Demystifying GST Investigations: From Inspection to Assessment - Understanding Framework of Inspection, Search and Seizure provisions under GST - Assessments following a Search action.
4		1.5	Compliance to Litigation : Fundamentals of Black Money, Benami & PMLA - Fundamentals of Black Money (Undisclosed Foreign Income and Assets) and Imposition of Tax Act, 2015 - Fundamentals of Benami Transactions (Prohibition) Act, 1988 - Fundamentals of Prevention of Money Laundering Act, 2002
5	Day 2	2	Effective Representation in Income-tax Appeals: Court Crafts & Strategies - Preparatory Steps for filing an appeal - Additional evidences, additional grounds and written submissions to be filed during the course of hearing - Admissibility of Appeals: Jurisdiction, Limitation, and Conditions Precedent
6		1	Tribunal Appeals beyond Income-tax : Procedures under Black Money, Benami & PMLA - Framework of Appeals before Tribunal under Black Money (Undisclosed Foreign Income and Assets) and Imposition of Tax Act, 2015 - Framework of Appeals before Tribunal under The Benami Transactions (Prohibition) Act, 1988 - Framework of Appeals before Tribunal under The Prevention of Money Laundering Act, 2002

7		2	GST Appellate Practice : Drafting, Filing & Representation before Commissioner (Appeals) & Tribunal • Preparation for First Appeal – Pre deposit, condonation, limitation • Drafting First Appeal - Statement of facts, grounds, prayer with common errors • Powers of appellate authority • Drafting appeals to GSTAT – Rules of Procedure, drafting, filing, curing defects, filing of additional evidences • Representation before GSTAT
8		1	Navigating Prosecution & Multi-Law Interplay Overview of Prosecution provisions and Legal recourse under Income Tax Act and Interplay between the Black Money Act, Benami Act, PMLA, Income Tax Act and GST
Total		12	